

ASOFIA 2017/2018 INTERIOR FITOUT AWARDS

NATIONAL AWARDS | STATE AWARDS | CATEGORY AWARDS

Sponsored by

Laminex[®]

Entry Form



THE MARK OF
A PROFESSIONAL

ASOFIA

Australian Shop & Office Fitting
Industry Association Limited

asofia.com.au



**2016 NATIONAL INTERIOR FITOUT
OF THE YEAR WINNER**
Projects Queensland
Cartier, Brisbane





AWARDS CONCEPT

Sponsored by

Laminex®

ASOFIA is excited to announce the launch of the 2017/2018 Interior Fitout Awards, sponsored by Laminex Australia.

This year's awards program will determine the very best projects completed within Australia between July 2016 and December 2017. Entries must fall within one of the designated categories as defined within.

- ◊ All entries will be judged on a consistent national criterion.
- ◊ The appointed judges will independently rate each entry.
- ◊ Scores will be confidentially compiled to determine the winners of each category.
- ◊ Entries are judged and winners determined in the National Awards, the State Awards and the Category Awards.
- ◊ All entries from within a State, regardless of the category, will go into the running for the State Interior Fitout of the Year.
- ◊ All entries across Australia, regardless of the category, will go into the running for the National Interior Fitout of the Year.

All entries will be inspected and judged by highly regarded shopfitters.

There is also provision for special recognition of any entry which demonstrates the most innovative use of Laminex, Formica, essastone, and Trade Essentials by Laminex Australia.

All entries that feature at least 80%, or more, Australian made and sourced materials plus labour and design will also be considered for the Excellence Award for Australian Design, Manufacturing and Delivery.

The judging panel also has the discretion to confer special awards where entries warrant special recognition.

Outstanding contributions by member subcontractors will also be judged if nominated by members.

ENTRY RULES

ELIGIBILITY

- Only financial ASOFIA members are permitted to enter the 2017/2018 Interior Fitout Awards
- Entries must be for a Fitout Project completed between 1 July 2016 to 31 December 2017
- Entries into previous Interior Fitout Awards Programs may not be re-entered
- Multiple entries are permitted in each category
- Only entries accessible to the major capital cities by road in reasonable driving time can be judged
- If a Fitout Project is completed within a State other than where the company business is situated, it will be judged and deemed to be an entry as part of the State Awards Program where the company's principal office of business is situated
- The entrant must be the company responsible for the installation.

CATEGORIES

Best Interior Fitout Award

- ⇒ Kiosks
- ⇒ Projects up to \$150,000
- ⇒ Projects \$150,001 to \$300,000
- ⇒ Projects \$300,001 to \$500,000
- ⇒ Projects \$500,001 to \$750,000
- ⇒ Projects \$750,001 to \$1 Million
- ⇒ Projects over \$1 Million
- ⇒ Health & Beauty

Best Commercial Fitout Award

- ⇒ Projects up to \$750,000
- ⇒ Projects over \$750,000

Best Food or Restaurant Fitout Award

- ⇒ Projects up to \$250,000
- ⇒ Projects \$250,001 to \$500,000
- ⇒ Projects \$500,001 to \$1 Million
- ⇒ Projects \$1 Million to \$2.5 Million
- ⇒ Projects over \$2.5 Million

Best Use of Sponsors Product Category

- ⇒ Laminex

Excellence Award for Australian Design, Manufacturing & Delivery

JUDGING

- The principal criteria for judging will be based on excellence of fitout and quality in executing the total concept.
- Judges will be appointed to inspect entries and rate projects to determine finalists in each Award category.
- The Association and/or the judging panel reserve the right to reclassify the entry into another category if deemed appropriate.
- The judges will individually evaluate each entry and will rate the project on a predetermined criteria taking into account those areas listed below.
- No entry will be eligible to win more than two (2) awards in the program.
- Entries which feature the most innovative use of Laminex, Formica, essastone and Trade Essentials by Laminex Australia will be considered for special recognition.
- The Association reserves the right to establish, alter or amend the judging criteria and the decision of the judges will be final and no correspondence will be entered into.

JUDGING CRITERIA

The criteria adopted by the judging panel in evaluating each fitout will be all encompassing and will be based on but not limited to information supplied by the Contractor, the Client, visual inspections and consideration of entry documentation. Judging is expected to take place between January and February 2018.

AWARDS PRESENTATION

Awards for the winning entries will be presented at a Gala Evening to be held in conjunction with ASOFIA's 21st National Conference in May 2018.

PRIZES

Category, State & National winners will be widely recognised by their peers and will be presented with a Special Winner's Plaque.

The Client of each winning entry will also receive a plaque to commemorate their achievement.

ENTRY FEES & DATES

ENTRY DEADLINE	8 December 2017
1ST ENTRY*	\$ 120.00 + GST
2ND AND 3RD ENTRY	COMPLIMENTARY
ANY ADDITIONAL ENTRIES*	\$ 75.00 + GST
ALL LATE ENTRIES (Entries received after 8 December 2017)	\$ 150.00 + GST

* Fully completed entry form is required by the due date or a late entry fee applies.

HOW TO ENTER

1. Complete and sign the enclosed Official Entry Form. Please note that each entry requires a separate entry form.
2. Entries should include:
 - a. All questions completed in full along with a 200 word description of the project.
 - b. 3 or 4 high res jpeg images on disc at 300 dpi at postcard size. Please note: Only photos not copyright protected, or those that have an appropriate copyright release will be accepted. To qualify, a photo marked "copyright" or "property of" must be accompanied by a written release of all rights (including electronic).
 - c. Please supply a mix of portrait and landscape images where possible.
 - d. Indicate the name of the store on each submission and photo entered.
 - e. The appropriate entry fee must accompany the entry. Tax Invoices will be issued upon receipt of payment. Entry fees are non-refundable unless the awards competition is cancelled. Entries will not be judged unless the entry fee has been paid.
3. The entrant is responsible for the collection and accurate reporting of all contributing and represented companies. Entries not complying with the competition rules will be disqualified.
4. ASOFIA reserves the right to disqualify any entry that does not meet the conditions of entry and the decision of the judging panel will be final with no correspondence entered into. ASOFIA also reserves the right to review its decision to conduct a particular State Awards Program if insufficient entries are received.
5. Entry materials become the property of ASOFIA and will not be returned. Entrants grant ASOFIA permission to use their supplied images for publicity and marketing purposes. It is the responsibility of the entrant to seek their clients permission to use their images, brand or mark. ASOFIA cannot be held liable.

ASOFIA 2017 | 2018 INTERIOR FITOUT AWARDS

Sponsored by

Laminex®

OFFICIAL ENTRY FORM

Only entries submitted on this official entry form will be accepted. One entry form is required for each category entered. All sections must be completed in full. Any additional information, if required, should be provided on separate pages.

ENTRANT'S DETAIL

Member's Company Name* _____

**This name will appear on the awards should your project be successful.*

Address _____

City _____ Postcode _____

Contact name _____ Mobile _____

Contact number _____ Fax number _____

Email address _____

CATEGORY ENTERED [Please tick]

Best Interior Fitout Award

- Kiosks
- Projects up to \$150,000
- Projects \$150,001 to \$300,000
- Projects \$300,001 to \$500,000
- Projects \$500,001 to \$750,000
- Projects \$750,001 to \$1 Million
- Projects over \$1 Million
- Health & Beauty

Best Commercial Fitout Award

- Projects up to \$750,000
- Projects over \$750,000

Best Food or Restaurant Fitout Awards

- Projects up to \$250,000
- Projects \$250,001 to \$500,000
- Projects \$500,001 to \$1 Million
- Projects \$1 Million to \$2.5 Million
- Projects over \$2.5 Million

Best Use of Sponsors Product Category

- Laminex
- Excellence Award for Australian Design, Manufacturing & Delivery

CLIENT AND PROJECT DETAILS

Name of project _____

Project location & address _____

Postcode _____

Contact name _____ Email _____

Contact number _____ Fax number _____

Email address _____

Type of merchandise/service sold _____

Overall size of project (m²) _____ Date Project completed _____

Total value of project ex GST \$ _____

PROJECT COMPONENTS

Please indicate with a tick how any of the following project components were provided.

TRADE / FINISH	Supply / Fix	Sub-contracted	Imported	Provided by client	Comments
SIGNAGE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SHOPFRONT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ENTRY DOORS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BULKHEAD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WINDOW DISPLAY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
GLAZING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
FLOOR COVERINGS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TILING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PLASTERING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PAINTING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WALLPAPER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
FABRIC PANELS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ELECTRICAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CEILING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
JOINERY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BENCH TOPS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
UPHOLSTERY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
FURNITURE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ACRYLIC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
METALWORK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
GRAPHICS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SITE INSTALLATION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BRICKWORK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
STONEWORK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
OTHER -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
OTHER -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Were all components Australian made? YES NO

IF NO, PLEASE COMPLETE THE QUESTIONS BELOW:

What % of the design for this fitout was completed in Australia? _____

What % of the manufacturing for this fitout was completed in Australia? _____

What % of the material used for this fitout was made in Australia? _____

Would you like your entry to be considered for the "All Australian Award" YES NO

What elements of your design, manufacturing or material were imported?

Were any aspects of the fitout completed by another fitout contractor? YES NO

If YES, please provide detail

In your opinion were there any aspects of this fitout that showcased outstanding workmanship by an **ASOFIA Subcontractor**?

If so please advise the following:-

Trade _____

Subcontractor Members Business Name _____

Nature of works completed & specific area within project

In your opinion, what makes this Interior Fitout unique?

Bullet points are welcome [Additional information can be provided on a separate page if required]

What were the challenging aspects of this Interior Fitout project? Please describe.

[Additional information can be provided on a separate page if required]

Laminex[®]

Use of Laminex Australia Product.

Please detail if and where any of Laminex Australia’s product range was used:

CONTRIBUTING COMPANIES

Subcontractors and Suppliers used on Entry Project

SUBCONTRACTOR’S NAME	TRADE	CONTACT #

SUPPLIERS NAME	PRODUCT TYPE	CONTACT #

ENTRY CHECKLIST

Please complete the checklist to ensure all requirements of entry have been met:

- Entry Form signed and all sections completed
- Project Components completed
- Contributing Companies completed
- Client approval given
- Entry fee paid
- 200 word Project Description completed
- 3-4 high resolution images provided (300dpi postcard size)
- Combination of portrait and landscape images provided
- Release of images (if required)
- Financial Member of ASOFIA

DECLARATION

1. Entrants are reminded that ALL sections of the entry form must be completed in full.
2. Entrants are asked to include, on disk or via email, at least 3 - 4 high res jpeg photos (300 dpi at postcard size) for the entry. Please be sure to include any written or electronic release of all copyrights for photos marked with "copyright" or "property of". Please supply a mix of portrait and landscape images where possible.
3. Supply a 200 word description of the project.
4. Make entry payment as indicated below.
5. Declare that the owner of the Fitout project entered has been advised of the entry and has granted permission for it to be entered into the ASOFIA 2017/2018 Interior Fitout Awards sponsored by Laminex Australia. The owner has also granted permission for the project to be featured in any publication, audiovisual presentation or other marketing activity that ASOFIA arranges either before or after the awards.
6. I certify that the entrant is the head contractor and is wholly responsible for the delivery of the project.
7. I certify that all information provided on this entry form including the project value is correct.

SIGNATURE _____ COMPANY _____

DATE _____ POSITION _____

ENTRY FEES

1ST ENTRY*	\$ 120.00 + GST
2ND AND 3RD ENTRY	COMPLIMENTARY
ANY ADDITIONAL ENTRIES*	\$ 75.00 + GST

ALL LATE ENTRIES **\$ 150.00 + GST**
(For all entries received and accepted after due date 8 December 2017)

* Fully completed entry form is required by the due date or a late entry fee applies.

Payment of the appropriate entry fee must accompany all entries.

Entries will not be judged unless full entry fee payment has been received.

PAYMENT TYPES

CHEQUES made payable to ASOFIA

CREDIT CARD (credit card fees will apply)

DIRECT DEPOSIT:

BSB: 012 881

Account #: 482 588 387

Reference: Insert your company name -
IFA Entry Fee

FORWARD ENTRY FORMS TO:

ASOFIA National Office

Mail: PO Box 6347, Kincumber NSW 2251

Email: national_office@asofia.com.au

**ANY QUERIES PLEASE CONTACT
THE NATIONAL OFFICE ON:**

Telephone: 02 – 4369 0055

Email: national_office@asofia.com.au

Entry forms can also be downloaded from the ASOFIA website:

www.asofia.com.au