



## NATIONAL APPRENTICE AWARDS

### **JUDGING ASSESSMENT GUIDE – STATE / NATIONAL**

The judging criteria assessment is based on the information provided in the “Supporting Reference” section of the application and the judges should rate the answers as noted on the criteria assessment, however these answers should be discussed with the employers and the apprentice and not scored directly from the application.

For State judging the process can be either carried out by phone with both the employer and apprentice or, if time permits, you may wish to carry out face to face interviews with the apprentice.

Each State and the National panel of Judges should discuss and prepare a series of questions that are general, and not specific to a trade to ask the employers and the apprentice. All applicants should be asked the same questions.

It would be advisable if the judging panels reviewed the applications prior to establishing standard questions to gain a general understanding of the nominations submitted and of the possible answers given.

Obviously each State will ask a different set of questions but the National Judges will also have a standard set of questions that they will ask all of the State winners when they carry out their face to face interviews with each of them.

The suggestion is to ask them to elaborate on their answers, for example;

#### ***PART B***

##### ***Question 1:***

***Employer states that they are nominating their apprentice because the apprentice is very keen, punctual and very attentive to learning.***

***A typical question to the employer could be;***

***You state here that the apprentice is very attentive to being taught his trade, would you mind elaborating and giving examples of your statement and perhaps some results of what the apprentice has learnt by listening.***

Divisional judging panels should complete a separate criteria assessment sheet for each entrant and all state judging criteria assessment paperwork should be returned to ASOFIA National Office by the nominated date. National judging will then be determined from the State judge's decisions. The State winners will be notified and a suitable meeting with the National judges will be organised.

The National winner will be invited to attend the ASOFIA National Conference to receive their award. State winners will be presented with their awards at the next suitable State event following on from the award selection process.

If you have any questions please contact ASOFIA National Office on 02 4369 0055 or [national\\_office@asofia.com.au](mailto:national_office@asofia.com.au) / [marketing@asofia.com.au](mailto:marketing@asofia.com.au)